

# A NATIONAL WORKSHOP ON PREPARING FOR NBA ACCREDITATION



## Date and Venue

26<sup>th</sup>-28<sup>th</sup> September, 2018

In Hotel Mandovi, DB Marg, Near SBI Main Branch,  
Panaji Goa Pin 403001

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## RESOURCE PERSON

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*Regional Centre Goa*  
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# A National Workshop on Preparing for NBA Accreditation

**Duration: 26-28 September 2018**

## 1. RATIONALE

Unprecedented expansion of Technical Education in the country over past three decades or so has ushered in reduction in intake by some colleges and even closure of programmes by many others in the country. Yet, few others have taken to improve quality of their programmes to stay up to date and thereby forerunner among colleges preparing to compete on ground of quality and relevance. Accreditation of engineering programmes is set of processes which are designed to ensure minimum level of quality of a programme. It is the recognition accorded to technical education programmes both at degree and diploma levels those meet the standards evolved by the National Board of Accreditation (NBA). NBA has evolved a systematic, logical and transparent process of accreditation for engineering programmes. It has been revised many times based on the experiences and feedback from participating institutes and stakeholders. The recent version for accreditation of technical programmes is released in Jan 2013 and then in December 2015 for undergraduate engineering programmes of affiliating institutes. The version is issued in line with the Washington Accord and ABET criteria. Basically it focuses on quality assurance in technical education and at the same time emphasizes on continuous improvement. Preparation for obtaining NBA accreditation of academic programmes offered by technical institutions has become imperative in view of the competition and demand for quality, decreasing admissions in technical programmes, AICTE requirements for expansion of programmes and getting funds and support from different stakeholders. There are numerous purposes of obtaining accreditation such as stated below:

- To assure quality of graduates and services within the institution,
- To promote healthy competition for quality improvement within the institution and among the institutions,
- To facilitate potential students to select the institutions for admission,
- To promote employability of the graduates and employable status,
- To improve the performance continuously and continually, and
- To enhance accountability of institutional members for quality and relevance.

## 2. OUTCOMES

The participants of the workshop will be able to:

- Fill up the SAR
- Prepare documents for satisfying requirements of criteria
- Face NBA Team

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### 3. LEARNING OUTCOMES

- State the concept of accreditation.
- List the need and importance of accreditation.
- Describe the criteria of accreditation.
- Describe the process of accreditation.
- Explain the process of crafting the vision, missions and goals of the institution.
- Prepare programme educational outcomes (PEOs), programme outcomes (POs), programme specific outcomes (PSOs) and course outcomes (COs)
- Map vision, mission statements, PEOs, POs, PSOs and COs and assessment scheme
- Conduct SWOT analysis.
- List the documents to be prepared for accreditation.
- State the process of preparing the documents.
- Describe the roles of different team members during visit of NBA accreditation team.
- Face NBA team.

### 4. PROGRAMME CONTENT

- Concept, need, and importance of accreditation.
- Criteria of accreditation,
- Concept of vision, mission and goals,
- Process of crafting vision, mission and goals,
- SWOT analysis,
- Strategic, perspective, and annual plan
- Relation between vision, missions, PEOs, POs, PSOs and COs
- Formats for preparing various documents,
- Methods of presentation for facing the NBA team.

### 5. MAJOR OUTCOMES EXPECTED

Awareness and education about NBA Accreditation, Vision statement, mission statement, goals statements, PEOs, POs, PSOs, COs, SWOT analysis, list of documents, and method of presentation to NBA team.

### 6. INSTRUCTIONAL STRATEGY

Input cum discussion, group exercises, inventories, experience sharing, creativity, format filling, Presentation and mock session.

### 7. DATES AND VENUE

**26-28 September 2018, In Hotel Mandovi, DB Marg, Near SBI Main Branch, Panaji Goa Pin 403001**

## 8. TARGET GROUP

Society members, Principals, Deans, Head of departments and faculty members of technical institutes.

## 9. COURSE FEE AND REGISTRATION

Course fee -The institute will charge **Rs.12580.00** per person which includes the cost of Registration kit, working lunch, two teas and snacks and certificate fee. Participants are requested to deposit the amount through NEFT in the account of **Director NITTTR, Bhopal, Canara Bank, NITTTR, Bhopal Branch** and IFSC Code **CNRB0003765** Account No. **3765101000142** or through demand draft drawn in favour of **Director NITTTR, Bhopal** payable at Bhopal.

Participants will have to make their own travel boarding and lodging arrangement.

**Registration** – Participants are requested to fill up the registration form and mail it to coordinator of the workshop along with course fee. All participants will get confirmation by 30<sup>th</sup> July 2018 by email.

### Important dates

1. Participants application for registration - 30 June 2018
2. Invitation to participants by coordinator to deposit the fee Rs 12580.00 – 15 July 2018
3. Confirmation to participants – 30 July 2018

### Terms and conditions

1. NITTTR, Bhopal will provide working Lunch and two time tea and biscuits during the conference time.
2. In case of cancellation of participation before 30<sup>th</sup> July 2018 Rs 2000.00 will be deducted and remaining amount will be refunded.
3. Fee will be charged from participants of all types of technical institutes including government institutions
4. If workshop is cancelled by NITTTR Bhopal full amount will be refunded
5. No local transport facility will be arranged by NITTTR Bhopal
6. No accommodation will be arranged by NITTTR, Bhopal

## 10. RESOURCE PERSON AND CONTACT DETAILS

**Coordinator - Dr. B. L. Gupta**, Professor, Department of Management, NITTTR, Bhopal

Ph. 09406563988, 08989792268, blgupta@nittrbpl.ac.in, badrilalgupta72@gmail.com.

**Note:** Please communicate through e mail to **Dr. B. L. Gupta** on workshop related matter.

**Dr. D. Singh Karaulia, Professor, NITTTR, Bhopal, dskaraulia@nittrbpla.ac.in**

**Dr. Alan Sanjay Rocha**, Coordinator Regional Centre Goa ph no 0832-2411326, asrocha@nittrbpl.ac.in

## 11. TENTATIVE WORKSHOP SCHEDULE

### 26<sup>th</sup> September 2018

9.30 – 10.00 am	Registration
10.00- 10.45 am	Inauguration
10.45 – 11.00 am	Expectations
11.30 – 12.00 noon	Concept, need and objectives of accreditation & its importance
12.00 – 12.30.00 pm	Process of NBA Accreditation
12.30 – 1.30 pm	Vision, mission and programme Educational objectives (PEOs)
2.15 – 3.45 pm	SWOT Analysis
4.00 pm – 6.00 pm	Experience sharing through paper and case study on vision, missions and PEOS

### 27<sup>th</sup> September 2018

9.30 – 10.00 am	Curriculum gap and content beyond syllabus
10.00- 11.30 am	Student centric teaching learning process
11.45 – 12.30 am	Use of ICT
12.30 – 1.30 pm	Quality laboratory
2.15 – 3.45 pm	Quality of students project
4.00 pm – 6.00 pm	Experience sharing through paper and case study on teaching learning process, use of ICT, Laboratory experiences and students projects related to outcome based education

### 28<sup>th</sup> September 2018

9.30 – 10.00 am	Faculty performance appraisal and development system
10.00- 11.30 am	Outcome based assessment
11.45 – 12.30 am	Mentoring of students
12.30 – 1.30 pm	Documentation for NBA
2.15 – 3.45 pm	Experience sharing on Faculty performance appraisal system, mentoring of students, outcome based assessment and documentation for NBA accreditation through discussion papers and case study
4.00 pm – 5.00 pm	On site visit of NBA Evaluation Team Experience sharing on site visit of NBA Evaluation Team
5.00 pm – 6.00 pm	Valedictory session



**PROGRAMME ORGANISATION  
CELL**

Form  
No.

F/TR/03

Rev. No

01

**REGISTRATION FORM**

(To be filled in by the participant in **CAPITAL** letters)

**NAME OF THE PROGRAMME:** NATIONAL WORKSHOP ON PREPARATION FOR NBA ACCREDITATION

**DURATION OF THE PROGRAMME:** 26-28 SEPTEMBER 2018

**PROGRAMME CODE:** \_\_\_\_\_

**COORDINATOR OF THE PROGRAMME:** PROF. B. L. GUPTA

**NAME OF THE PARTICIPANT:** \_\_\_\_\_

**FATHER'S / HUSBAND'S NAME:** \_\_\_\_\_

**NAME OF YOUR ORGANISATION:** \_\_\_\_\_

**STATE:** \_\_\_\_\_

**DESIGNATION :** \_\_\_\_\_

**AREA OF SPECIALISATION:** \_\_\_\_\_

**TYPE OF THE INSTITUTION: IF FROM GOVT./GOVT. AIDED INSTITUTE,**

**WHETHER THE PARTICIPANTS FROM SELF FINANCED PROGRAMME:** \_\_\_\_\_

**QUALIFICATIONS (GRADUATION&ABOVE) :** \_\_\_\_\_

**EXPERIENCE IN YEARS: TEACHING** \_\_\_\_\_ **OTHER:** \_\_\_\_\_

**RESIDENTIAL ADDRESS:** \_\_\_\_\_

\_\_\_\_\_ **CITY** \_\_\_\_\_ **PIN** \_\_\_\_\_

**SEX: MALE ( ) FEMALE ( ) CATEGORY: GENERAL ( ) OBC ( ) SC ( ) ST ( ) PH ( )**

**PHONE NO. (Office)** \_\_\_\_\_ **(Residence)** \_\_\_\_\_

**FAX NO.** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**MOBILE :** \_\_\_\_\_

**REMARKS (If any, by NITTTR Official)** \_\_\_\_\_

**SIGNATURE OF THE PARTICIPANT**