



No. NITTTR/CDTP/AKJ/1174

Bhopal, Dated: 12<sup>th</sup> April, 2013

To,

The Principal,

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**Sub.:-** Course on Management of CDTP Scheme for Maharashtra State from 10<sup>th</sup> June to 14<sup>th</sup> June, 2013. (Calendar Programme No. MAH-04).

Dear Principal,

The course on Management of CDTP Scheme for Maharashtra State is being organized from 10<sup>th</sup> to 14<sup>th</sup> June, 2013 at NITTTR Ext. Centre, Pune. It aims at reviewing the progress made by your polytechnic under the Scheme of Community Development through Polytechnics during the year 2012-13 and to plan the activities for the year 2013 - 2014. Some important inputs related with the scheme will also be given during the course. You are requested to depute **Internal Coordinator or Community Development Consultant (Only one person)** to attend the course with the following information/ documents:

- (1) **Power point for making presentation of the activities of CDTP scheme. Some success stories should also be highlighted in the presentation.**
- (2) Physical Achievement Report for the year 2012-2013 (Annexure-J).
- (3) Financial Position of Recurring & Non-Recurring Grants as on 1<sup>st</sup> April, 2013.
- (4) Operational Plan for the year 2013-14 (Hard & Soft Copy).
- (5) Utilization Certificates (UCs), Statement of Accounts (SOAs) for the year 2012-13.
- (6) Pending Utilization Certificates (UCs), Statement of Accounts (SOAs) (if any).
- (7) Photographs (4-5 nos.) depicting important activities of the Polytechnic implementing CDTP Scheme. These photographs may be pasted on A-4 size paper. Details about the activity should be mentioned against each photograph. Further 10-20 photographs should also be submitted in respect of the trainees who have been trained under CDTP Scheme and are self/ wage employed. **Details of training trade, year of training, earnings per month and location of employment place should also be mentioned against each photograph.** Please note that, Polytechnics will not be allowed to submit loose photographs. So, please ensure that photographs are properly pasted on A-4 size paper.

Continue.....

#### EXTENSION CENTRES

NITTTR Extension Centre,  
Distance Learning  
Polytechnic Bldg.  
412/D, Bahirat Patil Chowk,  
Shivaji Nagar, Pune - 411016  
Tel. (020) 25655521, 25679151  
Fax: 25655521  
Email: extcentpune@yahoo.co.in

NITTTR, Extension Centre  
R. No. 12, DTE building  
Alto - Porvorim, Bardez,  
Goa - 403521  
Tel. (0832) 2411326  
Email: ttigoa@sancharnet.in  
alan@sancharnet.in

NITTTR Extension Centre,  
Technology Bhavan,  
R. C. Technical Institute Campus  
Opposite New High Court, Sola,  
Ahmedabad - 380060  
Tel: (079) 27476931 Fax: (079)  
27476931

NITTTR, Extension Centre  
In Campus of Govt. Girls  
Polytechnic,  
Byron Bazar,  
Raipur (Chhatisgarh)  
Tel: 0771-2424778  
Fax 0771-2426330

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण  
एवं अनुसंधान संस्थान,  
(भारत सरकार मानव संसाधन विकास मंत्रालय ),  
शांति मार्ग, श्यामला हिल्स, भोपाल



**National Institute of Technical  
Teachers' Training and Research**  
(GOI, Ministry of Human Resource Development)  
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e-mail: cdtpl@nitttrbpl.ac.in

Web Site www.nitttrbpl.ac.in

- (8) A set of video CD's and newspaper cuttings portraying success stories of your polytechnic implementing CDTP scheme and highlighting achievements of your institutes under the scheme.

The various formats may be downloaded from our Website: www.nitttrbpl.ac.in. Please note that this workshop is organized for Internal Coordinator or Community Development Consultant (Only one Person) of CDTP Scheme. Junior Consultant or other supporting staff will not be permitted to participate in the workshop and will be sent back without payment of TA/DA. All participants attending workshop will be paid TA/DA as per the institute norms.

Thanking You,

Yours Sincerely

(Dr. A.K. Jain)

Professor Incharge

Scheme of Community Development  
Through Polytechnics & PWD Scheme

Copy to:

1. The Director, Director Technical Education, Govt. of Maharashtra, 3, Mahapalika Marg, P.B. No. 1967, Mumbai - 400001, with the request to depute the officer in-charge of CDTP scheme for the above programme.
2. Coordinator, NITTTR Extension Centre, Distance Learning, Polytechnic Bldg. 412/D, Bahirat Patil Chowk, Shivaji Nagar, Pune - 411016, for information.

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