

**National Institute of Technical Teachers' Training and Research, Shamla Hills, Bhopal  
(Deemed to be University under Distinct Category) Ministry of Education, GoI**

**Various Committees**

No.	Description	Name of Committee Members	Order No, & Date	Remarks
1.	Swachhata Hi Seva 2024 (SHS 2024)	<ul style="list-style-type: none"> <li>• Prof. Ravi Gupta- Incharge (Social Welfare)- Coordinator</li> <li>• Shri Abhai Kumar Ojha- Nodal Officer of Swachhata</li> <li>• Shri Jitendra Chaturvedi-Social Media Champion</li> </ul>	No. Admn/OPO -7/ 2856 dt. 09 September 2024	
2.	Cadre Re-structuring- Non-teaching staff	<ul style="list-style-type: none"> <li>• Dean Administration- Chairman</li> <li>• Dean (P&amp;MS)- Member Secretary</li> <li>• Dean E &amp;IM- Member</li> <li>• HoD,DMRDE- Member</li> <li>• Sr. Administrative Officer-Member</li> <li>• Administrative Officer-Member</li> </ul>	F.No.Admn/4512 dt. 27 November 2024	
3.	SC/ST/OBC/ PWD एवं अल्पसंख्यक प्रकोष्ठ	<ul style="list-style-type: none"> <li>•Dr. Lam Suvarna Raju- Liaison officer SC/ST/PWD &amp; Minority and Nodal Officer SC/ST/OBC/ PWD &amp; Minority</li> <li>•Dr. S S Kedar- Liaison officer OBC</li> <li>•Prof. Susan S Mathew- Member</li> <li>•Prof. M A Rizvi- Member</li> <li>•Smt. Rita Pawade- Member</li> <li>•Shri Sanjay Dongre- Member</li> <li>•Shri Narendra Pal- Member</li> <li>•Prof. A K Sarathe- Secretary</li> </ul>	FNo./Admn/Com. Cons/295/6445-52 dt 28/03/2025	

# राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान, भोपाल

(समविश्वविद्यालय, विशिष्ट श्रेणी), शिक्षा मंत्रालय, भारत सरकार

## National Institute of Technical Teachers' Training and Research, Bhopal

(Deemed to be University under distinct category), Ministry of Education, Government of India

No. Admn./OPO-07/ 2856

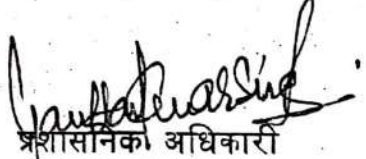
Dated - 09 September, 2024

### Order

With the approval of the Competent Authority, a team of the following is nominated for Swachhata Hi Seva 2024 (SHS 2024) campaign from 14<sup>th</sup> September to 1<sup>st</sup> October, 2024 with the theme of 'Swabhav Swachhata – Sanskaar Swachhata'-

1. Prof. Ravi Kumar Gupta, Incharge (Social Welfare)-Coordinate, monitor, supervise and oversee all activities related to Swachhata Abhiyan
2. Shri Abhai Kumar Ojha, Security Assistant- Nodal Officer of Swachhata
3. Shri Jitendra Chaturvedi, Graphic Artist & Social Media Champion

Authority : Director's Approval  
Dated – 06<sup>th</sup> September, 2024

  
प्रशासनिक अधिकारी  
Administrative Officer

Copy to:

1. Prof. Ravi Kumar Gupta, Incharge (Social Welfare)
2. Shri Abhai Kumar Ojha, Security Assistant
3. Dr. A. S. Walkey, Dean (E & IM)
4. Professor Incharge Institute's Website- with the request to upload this order on priority please.
5. All Deans & HODs through E-Mail
6. Accounts Officer
7. Sr. PA to Director
8. PF

**National Institute of Technical Teachers' Training & Research**  
(Deemed to be University, Under Distinct Category)  
(Under Ministry of Education, Govt. of India)  
Shamla Hills, Bhopal – 462 002.

F.No.Admn./4512

Dated : 25<sup>th</sup> November, 2024.  
27

**ORDER**

As per the approval of Competent Authority, a Committee is being constituted with undermentioned members to review the draft cadre re-structuring of Non-teaching Staff of NITTTR, Deemed to be University, Under Distinct Category, Bhopal, based on model UGC-CRR for incorporating relevant changes with regard to nomenclature and Pay Structure of the Non-teaching staff, is appended below ;

- |  |                    |
|--|--------------------|
| (1) Dean (Administration), NITTTR, Bhopal      | - Chairman.        |
| (2) Dean (P&MS), NITTTR, Bhopal                | - Member Secretary |
| (3) Dean (E&IM), NITTTR, Bhopal                | - Member           |
| (4) HoD, DMRDE, NITTTR, Bhopal                 | - Member           |
| (5) Sr. Administrative Officer, NITTTR, Bhopal | - Member           |
| (6) Administrative Officer, NITTTR, Bhopal     | - Member.          |

The Committee is requested to submit its report at the earliest.

Authority:- Competent Authority's  
Approval dt. 19.11.2024.

  
(Sr. Administrative Officer)

O/c 11803

Cc to :-

- 1) To above all Concerned.
- 2) Sr. PA to Director.

# राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान, भोपाल

(समविश्वविद्यालय, विशिष्ट श्रेणी), (शिक्षा मंत्रालय, भारत सरकार)

**National Institute of Technical Teachers' Training and Research, Bhopal**  
(Deemed to be University Under Distinct Category), (Ministry of Education, Government of India)

फा.सं./प्रशा./स.ग./295/ 6445-52

दिनांक 28.03.2025

## -:आदेश:-

संस्थान में आरक्षित वर्ग की विभिन्न गतिविधियों को व्यवस्थित रूप से संचालित करने हेतु निम्नानुसार SC/ST/OBC/PWD एवं अल्पसंख्यक प्रकोष्ठ का पुनर्गठन किया जाता है:-

प्रकोष्ठ का नाम	-	<b>SC/ST/OBC/PWD एवं अल्पसंख्यक प्रकोष्ठ</b>
प्रकोष्ठ के नोडल अधिकारी (Nodal Officer SC/ST/ OBC/PWD & Minority Cell) & संपर्क अधिकारी (SC/ST/PWD & Minority) - (Liaison Officer SC/ST/PWD & Minority)	-	डॉ. एल. सुवर्ण राजू, प्राध्यापक - यांत्रिकी अभियांत्रिकी शिक्षा विभाग फोन - 0755-2661600 Extn.- 339 मोबाईल - +91-9182481022 ईमेल - <a href="mailto:rajudme@nitttrbpl.ac.in">rajudme@nitttrbpl.ac.in</a>
संपर्क अधिकारी अन्य पिछड़ा वर्ग (Liaison Officer OBC)	-	डॉ. एस.एस. केदार, प्राध्यापक एवं विभागाध्यक्ष, मीडिया अनुसंधान एवं विकास शिक्षा विभाग फोन - 0755-2661600 Extn.- 406 मोबाईल - +91-9425007408 ईमेल - <a href="mailto:sskedar@nitttrbpl.ac.in">sskedar@nitttrbpl.ac.in</a>
प्रकोष्ठ के सदस्य	-	प्रो. श्रीमती सुसन एस. मैथ्यू, सह-प्राध्यापक (DEEEE) एवं सह-अधिष्ठाता (अकादमिक एवं रिसर्च) डॉ. एम.ए. रिजवी, सह- अधिष्ठाता (प्लानिंग एवं मॉनिटरिंग) श्रीमती रीता पावडे, वरिष्ठ आशुलिपिक श्री संजय डोंगरे, प्रयोगशाला तकनीशियन श्री नरेन्द्र पाल, एम.एस.ए.
प्रकोष्ठ के सचिव	-	डॉ. अजय कुमार सराठे, प्राध्यापक एवं विभागाध्यक्ष, सह- अधिष्ठाता (प्रशासन)

उपरोक्त प्रकोष्ठ के द्वारा निम्नलिखित कार्य किये जायेंगे:-

1. SC/ST/OBC/PWD एवं अल्पसंख्यक कर्मचारियों को विद्यार्थियों की Grievance निवारण हेतु अनुशंसाएं भेजना।
2. भारत सरकार द्वारा स्वीकृत आरक्षण योजनाओं इत्यादि का संस्थान में कार्यान्वयन सुनिश्चित करना।
3. भारत सरकार या अन्य ब्यूरो द्वारा SC/ST/OBC/PWD एवं अल्पसंख्यकों के संबंध में चाही गयी विभिन्न जानकारी उपलब्ध कराना।

यह आदेश इस प्रकोष्ठ से संबंधित पूर्व में जारी सभी आदेशों के स्थान पर supersede माना जावेगा।

प्राधिकारी: निदेशक महोदय की स्वीकृति  
दिनांक - 20 मार्च, 2025

अधिष्ठाता (प्रशासन)  
Dean (Administrative)

प्रतिलिपि:-

1. समस्त संबंधितगण
2. नोटिस बोर्ड
3. समस्त विभागाध्यक्ष
4. प्रभारी प्राध्यापक वेबसाइट, for updating at specified places
5. वरिष्ठ प्रशासनिक अधिकारी, प्रशासनिक अधिकारी
6. लेखा अधिकारी
7. निदेशक महोदय के वरिष्ठ निजी सहायक
8. निजी नस्ती

O/C Sijst

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## राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसन्धान संस्थान, भोपाल

फा.स.प्रशा/कर्म.क./02-1)

दिनांक 04 मार्च, 2023

### आदेश

संस्थान की कर्मचारी कल्याण समिति निम्नानुसार पुनर्गठित की जाती है-

- |   |               |
|---|---------------|
| 1. अधिष्ठाता प्रशासन                              | -अध्यक्ष      |
| 2. अध्यक्ष, वित्तीय सलाहकार समिति या लेखा अधिकारी | -सदस्य        |
| 3. श्री सुंदर पाल                                 | -सदस्य        |
| 4. श्री प्रमोद शर्मा                              | -सदस्य        |
| 5. श्रीमती दिव्या विजय                            | -सदस्य - सचिव |

उक्त आदेश सक्षम प्राधिकारी महोदय की अनुमति से जारी किया जा रहा है।

प्राधिकार - निदेशक महोदय कि स्वीकृति

दिनांक - 29/03/2023

अधिष्ठाता प्रशासन  
/02/1/2023

प्रतिलिपि-

1. समस्त सम्बंधितगण
2. सम्बंधित विभागाध्यक्ष
3. अध्यक्ष, वित्तीय सलाहकार समिति
4. लेखा अधिकारी
5. निदेशक महोदय के वरिष्ठ निजी सहायक
6. सम्बंधितगण की निजी नस्ती
7. समिति जवन नस्ती / 295

**National Institute of Technical Teachers' Training and Research,  
Shamla Hills, Bhopal-462 002.**

No. Admn/Comm. Const./295/169

Dated 13 April, 2023.

**Order**

A Committee of the following is being constituted to prepare a proposal for establishing a Centre for Excellence for Skill Development and Training for OSAT/ATMP in the semiconductor industry/sector and handle official communication with industry and various experts for augmenting resources for establishing the facility to contribute to the India Semiconductor Mission (ISM) -

- 1 Prof. C.S. Rajeshwari - Coordinator
- 2 Prof. Anjali Potnis - Member
- 3 Prof. Sanjeet Kumar - Member

The committee will work under the guidance of competent authority and will come into force with immediate effect.

Authority : Director's approval  
Dated : 11.04.2023

  
Dean Administration  
12/04/2023

Copy to -

- 1 All above concerned committee members.
- 2 All Concerned HODs
- 3 Sr. PA to Director
- 4 PFs

(44)

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH**  
**Shamla Hills, Bhopal-462002**

फा.स.प्रशा/मेडिकल/ 238-43

दिनांक: 21 अप्रैल, 2023  
24

-- आदेश --

संस्थान में चिकित्सीय प्रकरणों के निराकरण हेतु निम्नानुसार चिकित्सा समिति का पुनर्गठन किया जाता है -

- |   |   |                   |
|---|---|-------------------|
| 1. अधिष्ठाता प्रशासन<br>(डॉ. आर. के. दीक्षित)                 | - | चेयरमैन           |
| 2. स्वास्थ्य सलाहकार, एनआईटीटीटीआर, भोपाल<br>(डॉ. एन. बनर्जी) | - | सदस्य             |
| 3. प्रो. आशीष देशपाण्डे (CFAC)                                | - | सदस्य             |
| 4. श्री एम. आर. खान<br>(प्रभारी लेखाधिकारी)                   | - | सदस्य - 24 अप्रैल |

उपरोक्त आदेश सक्षम प्राधिकारी महोदय की अनुमति से जारी किये जा रहे हैं।

  
अधिष्ठाता प्रशासन

प्रतिलिपि:

1. समस्त उपरोक्त सम्बंधित
2. निदेशक महोदय के वरिष्ठ निजी सहायक
3. समिति गठन फाइल

O.K.   
21/4/2023

**National Institute of Technical Teachers' Training and Research,  
Shamla Hills, Bhopal-462 002.**

No. Admn/Comm. Const./295/246

Dated -25 April, 2023.

**Order**

A core team of the following is being constituted to carry-out detailed planning as per norms of PMKVY 4.0 (Skill Hub) for the job role – Graphic Designer-

- 1. Prof. Chanchal Mehra - Coordinator
- 2. Prof. S.S. Kedar - Co-coordinator
- 3. Shri Jitendra Chaturvedi - Member
- 4. Smt. Richa Jain - Member

The core team shall report to Dean (A & R) and will come into force with immediate effect.

Authority : Director's approval  
Dated : 21.04.2023

  
Dean Administration  
o/c 

- Copy to –
- 1. All above concerned
  - 2. Dean (A & R)
  - 3. All Concerned HODs
  - 4. Sr. PA to Director
  - 5. PFs

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**National Institute of Technical Teachers' Training and Research,  
Shamla Hills: Bhopal-462 002.**

No. Admn/Coem. Const./295/399

Dated - 02 May 2023

**Order**

In compliance with approval of the BoG vide Resolution No. 152.B dated 28.10.2021 and subsequent recommendations of Dr. N. Banerjee, Medico Consultant, the institute is planning to procure an Ambulance for emergency health conditions of employees and their dependant family members. A committee of the following is constituted to determine and recommend the appropriate classification type of ambulance, from the attached classification types. Recommendations of the above committee will be placed before the FC for approval of procurement.

1. Dean, P & M
2. Dean, E & IM
3. Dr. N. Banerjee, Medico Consultant

Authority- Director's Approval  
Dated -28.4.2023

Copy to -

1. All above concerned committee members.
2. All Concerned HODs
3. Associate Dean, Administration
4. Sr. PA
5. PFs

N. Banerjee  
7.5.23  
Dean Administration

11/1/23  
14528  
01.5.2023

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**National Institute of Technical Teachers' Training and Research,  
Shamla Hills: Bhopal-462 002.**

No. Admn/Comm. Const./295/442

09  
Dated - 09 May, 2023

**Order**

As per provisions of MoA and approval of the competent authority, the DPC is renamed as Departmental Promotion Committee for Group B, A and Faculty (previously DPC for Group 'B' and 'A' upto the Level of Associate Professor) accordingly all the cases of faculty will be recommended by this committee to the BoG. However, members of the committee will remain the same as given below-

- |                         |                  |
|-------------------------|------------------|
| 1- Prof. R.P. Khambayat | Chairman         |
| 2- Prof. Anju Rawlley   | Member           |
| 3- Prof. A.S. Walkey    | Member           |
| 4- Dean Administration  | Member Secretary |

Authority- Director's Approval  
Dated -9.5.2023

  
Dean Administration

Copy to -

1. All above concerned committee members.
2. Associate Dean, Administration
3. Sr. PA
4. PFs



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NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING &  
RESEARCH,  
Bhopal - 462002

F.No. Admn/Comm.con./295/185

Dated: 17 May 2023

:: ORDER ::

As per approval of the competent authority, a committee consisting of following is being constituted to assess latest needs of the Internet network and firewall.

1. Dr. Sanjay Agrawal, Head, DCSEE
2. Dr. Ravi Kant Kapoor, Professor
3. Dr. R. K. Dixit, Dean (Admin)
4. Dr. Ashish Deshpande, Dean (P & M)
5. Mr. Abhay Dubey, System Analyst
6. Mr. Vinay Bajpai, Sr. Tech. Officer, ISSER, Bhopal  
(E-mail- [vinay@isserb.ac.in](mailto:vinay@isserb.ac.in)) Mob: 7566330522

TOR:-

1. Assess the current and future need of the Institute for Network/Internet.
2. Evaluate /identify the problems. Performance of the current /existing Network with the installed active and passive component in the network.
3. Propose complete solution/design for Institute wide networking keeping in mind the futuristic requirements.
4. Propose solution for secure campus wide Wi-Fi network.
5. Propose Institute IT security policy and firewall solution.

The above committee will come into force with immediate effect.

Authority: Director's Approval  
Dated - 08.05.2023

1. All Above concerned
2. Prof. I/c Stores
3. Sr. PA to Director
4. File OPO-7
5. PF of concerned

  
Dean Administration

ole  
16/5/23



16.5.2023.

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**National Institute of Technical Teachers' Training and  
Research, Bhopal**

No. Admn /PF/MK/29/1060

Dated 05 June, 2023

**ORDER**

As per the approval of Competent Authority, a committee is being constituted to resolve the issue of pay anomaly in respect of Smt. Mohini Kathuria, Retired Assistant for Reprography, with following members -

- |   |                    |
|---|--------------------|
| 1. Prof. S. S. Kedar, Professor & Head DMR & DE | - Chairman         |
| 2. Shri Sunder Pal                              | - Member           |
| 3. Shri M. R. Khan                              | - Member Secretary |
| 4. Shri C.P. Yadav                              | - for assistance   |

The above committee will come into force with immediate effect and shall submit its report at earliest to the Competent Authority.

Authority : Director's Approval  
Dated - 01.06.2023



Dean Administration

Copy to :

1. All above concerned
2. Sr. PA to Director
3. P.F. of concerned
4. Com.Cons./295 file

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान, भोपाल  
टीप

(61)

National Institute of Technical Teachers' Training & Research, Bhopal  
NOTES पृष्ठ नं. / Page No.....

फाईल क्रमांक / File No.

विषय -

Subject - Constitution of the Committee for assistance in recruitment of non-teaching positions- reg.

The Institute has advertised non-teaching positions for which last date of online application submission was 8<sup>th</sup> May, 2023. It is proposed to constitute following committee to streamline recruitment;

- |                       |   |                  |
|-----------------------|---|------------------|
| 1. Dr. R. K. Dixit    | - | Chairman         |
| 2. Dr. Sanjay Agrawal | - | Member           |
| 3. Dr. Anju Rawley    | - | Member Secretary |

The committee will be assisted by Mr. P. N. Hardaha, System Analyst.

The TOR of the committee;

- Coordinating and uploading of syllabus for various posts.
- Finalizing agency for online test.
- Uploading of Question Paper.
- Appointment of observers for conducting tests.

Submitted for approval please.

  
19/5/23  
Dr. R. K. Dixit

Dean Administration

-Director Sir

DA

*For issue of order*  
19/5/23  
19/5/23

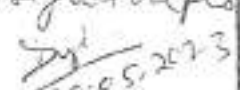
  
19/5/23

DA-2575  
19/5/2023

*most urgent.*

19.5.2023.

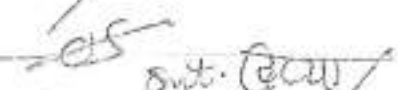
*Enc. copy of order is placed below for signature of P.N. Hardaha as above for sign. fl.*

  
19.05.2023

Dean (Admin.)

  
19/5/2023

अगले पृष्ठ पर.....  
Continued.....

  
Smt. Rawley

*for further approval of*

19.5.2023

NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING &  
RESEARCH,  
Bhopal – 462002

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F.No. Admn/Comm.con./295/502

Dated: 19 May 2023

:: ORDER ::

As per approval of the competent authority, a committee consisting of following is being constituted to streamline recruitment of Non-Teaching Positions-

1. Dr. R. K. Dixit - Chairman
2. Dr. Sanjay Agrawal - Member
3. Dr. Anju Rawley - Member Secretary

The Committee will be assisted by Shri P.N. Hardaha, System analyst.

TOR: -

1. Coordinating and uploading of syllabus for various posts.
2. Finalizing agency for online test.
3. Uploading of Question Paper.
4. Appointment of observers for conducting tests.

The above committee will come into force with immediate effect.

Authority: Director's Approval  
Dated – 19.05.2023

1. All Above concerned
2. Sr. PA to Director
3. File OPO-7
4. PF of concerned

  
Dean Administration  
19/05/23

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# National Institute of Technical Teachers' Training and Research, Bhopal

F.No. Admn/Comm. Const./295/1208

Dated - 23/06/23

## Order

As per the approval of the Board of Governors in its 157<sup>th</sup> Meeting, vide Extract No. Admn/BOG/205/1163 dated 12.06.2023, for purchases and procurements of Central Store of the institute, there will be following committees -

### A- Purchase Committee (For Rs. 25001 to Rs. 2.5 Lakhs)

1. Prof. I/c. Stores - Chairman
2. HoD of Indenting Department - Member
3. Dean E&IM - Member
4. Nominated Accounts Representative - Member  
not below the rank of Supdt. (Accounts)
5. Stores Purchase Officer - Member-Secretary

### B- Tender Evaluation Committee (TEC) For more than 2.5 Lakhs

1. Chairman FAC - Chairman
2. HoD of Indenting Department - Member
3. One nominated internal specialists/  
Subject/Technical Experts not below the  
rank of Associate Professor or equivalent - Member
4. One invited External specialists/  
Subject/Technical Experts not below the rank of  
Associate Professor or equivalent  
(Only if required with the approval of Director) - Member
5. Prof. I/c. Stores - Member-Secretary

### C- The Cases above Rupees One Crore will be monitored by IEM.

This order will supersede all previous orders issued for the same purpose.

Authority: BoG Resolution No.157.5.1  
Dated - 10.05.2023



Dean Administration

Copy to:

1. Professor In-charge Stores
2. Associate Dean, Administration
3. I/c Stores & Purchase Officer
4. All HODs/HOCs/Coordinators E.C.
5. Chairman, Financial Advisory Committee
6. Accounts Officer
7. Sr. PA to Director
8. File Admn/205

12/06/23  
21.6.2023

33

## National Institute of Technical Teachers' Training and Research, Bhopal

No. Admn /comm.cons./295 /1105

Dated 12-June, 2023

### ORDER

As per the approval of Competent Authority, a committee is being constituted to speedup verification of Essential Qualification and Experience of candidates appointed during 2009-2014 in order to extend and facilitate their supportive services to the committee constituted vide order No. NITTR-BPL/FFSC-CVC/RC/258 dated 15<sup>th</sup> May 2023 to examine cases of non-teaching staff appointed during 2009-2014, with following members -

- |                           |                    |
|---------------------------|--------------------|
| 1. Dean Administration    | - Chairman         |
| 2. Shri Sunder Pal        | - Member           |
| 3. Shri M.S. Balgangadhar | - Member           |
| 4. Smt. Anita Lala        | - Member Secretary |

The above committee will come into force with immediate effect and work is to be completed at earliest. If required, the committee can be taken the help of candidate.

Authority : Director's Approval  
Dated - 08.06.2023

  
Dean Administration

Copy to :

1. All above concerned
2. Sr. PA to Director
3. P.F. of concerned

73

**National Institute of Technical Teachers' Training and Research  
Bhopal**

No. Admn/Comm.Cons.1295/1437

Dated: 11<sup>th</sup> July 2023

**ORDER**

As per the approval of Competent Authority, a committee is being constituted for the implementation of programme on Graphics Media Associate (MES/Q0517) under Pradhan Mantri Kaushal Vikas Yojana (PMKVY 4.0) Skill Hub Initiative at NITTTR, Bhopal, with following members -

- |   |                    |
|---|--------------------|
| 1. Prof. S.S. Kedar, HOD, DMRDE   | - Chairman         |
| 2. Prof Subrat Roy, Dean (A & R)  | - Member           |
| 3. Prof R.P. Khambayat, HOD, DTVER<br>& Single point of contact on Skill India Portal (PMKVY 4.0) | - Member           |
| 4. Prof. Asmita A. Khajanchi, Asso. Prof, DMRDE   | - Member           |
| 5. Dr. Izhar Ahmad, Scientific Officer  | - Member           |
| 6. Smt. Sudha Mehta, Artist   | - Member           |
| 7. Shri Sumit Kalekar, Artist   | - Member           |
| 8. Shri Jitendra Chaturvedi, Graphic Artist   | - Member           |
| 9. Smt. Richa Jain, Media Designer-cum-D' Men   | - Member           |
| 10. Shri Koshlendra Singh Tomar, Media Designer-cum-D' Men  | - Member           |
| 11. Shri Sunil Saxena, Projector Operator   | - Member           |
| 12. Shri DeeraJ Pandey, Mechanic (Comp. Software)   | - Member           |
| 13. Shri Ritendra Pawar, Asstt. Photographer Grade-II   | - Member           |
| 14. Prof. Chanchal Mehra, Asso.Prof, DMRDE  | - Member Secretary |

The above committee will come into force with immediate effect. Shri Jitendra Chaturvedi, Graphic Artist and Smt. Richa Jain, Media Designer-cum-D' Men will register as Graphics Designer Trainer on Skill India Portal and responsible for updating information on the portal, under the guidance of Prof. Chanchal Mehra, Member Secretary.

Records of sessions conducted by faculty and staff will be maintained by Dr. Izhar Ahmad, Scientific Officer and Shri Sunil Saxena, Projector Operator.

Authority : Director's Approval  
Dated - 05<sup>th</sup> July, 2023

  
Dean Administration  
9/11/23

Copy to:

1. All Concerns
2. Dean (A & R)
3. Dr. S. S. Kedar, HOD, DMRDE
4. Sr. PA to Director
5. PF of concern

77

**National Institute of Technical Teachers' Training and Research,  
Bhopal**

No. Admn /comm.cons./295/ 1480

Dated 13 July, 2023

**ORDER**

Institute has been receiving requirement of space from various departments, therefore, as per the approval of Competent Authority, a committee is being constituted to identify the availability of space based scope on requirement for allocation of physical resources of Institutional Building of NITTTR, Bhopal, with the following members -

- |  |                    |
|--|--------------------|
| 1. Dean Administration                       | - Chairman         |
| 2. Dean Planning and Monitoring              | - Member           |
| 3. Dean Academics and Research               | - Member           |
| 4. Dean Estate and Infrastructure Management | - Member Secretary |

The above committee will come into force with immediate effect. Work is to be completed at the earliest.

Authority : Director's Approval  
Dated - 10.07.2023



**Dean Administration**

9/2/23

Copy to :

1. All above concerned
2. Office of Dean E & IM
3. Sr. PA to Director
4. P.F. of concerned

76

**National Institute of Technical Teachers' Training and Research,  
Bhopal**

No. Admn /comm.cons./295/

Dated July, 2023

**ORDER**

Institute has been receiving requirement of space from various departments, therefore, as per the approval of Competent Authority, a committee is being constituted to identify the availability of space based scope on requirement for allocation of physical resources of Institutional Building of NITTTR, Bhopal, with the following members -

- |   |  |                    |
|---|--|--------------------|
| 1 | 4. Dean Administration                       | - Chairman         |
| 2 | 5. Dean Planning and Monitoring              | - Member           |
| 3 | 6. Dean Academics and Research               | - Member           |
| 4 | 7. Dean Estate and Infrastructure Management | - Member Secretary |

The above committee will come into force with immediate effect. Work is to be completed at the earliest.

Authority : Director's Approval  
Dated - 10.07.2023

**Dean Administration**

Copy to :

5. All above concerned
6. Office of Dean E & IM
7. Sr. PA to Director
8. P.F. of concerned

*corrected as above please.*

21

**National Institute of Technical Teachers' Training and Research,  
Bhopal**

No. Admn /comm.cons./295/1490

Dated 11 July, 2023

**ORDER**

As per the approval of Competent Authority, a committee is being constituted for rationalization of service charges of training programs, with the following members -

- |   |                    |
|---|--------------------|
| 1. Prof. R.P. Khambayat                     | - Chairperson      |
| 2. Prof. Parag Dubey                        | - Member           |
| 3. Dean, Estate & Infrastructure Management | - Member           |
| 4. Associate Dean, Planning and Monitoring  | - Member Secretary |

The above committee will come into force with immediate effect and will submit its report within 30 days to the Competent Authority.

**TOR of the committee-**

1. Review the existing service charges for training programs, including program fees, TA and DA to participants and accommodation charges.
2. Analyze the current market trends and benchmark the institute's charges against similar training programs offered by other institutions.
3. Identify areas where service charges can be rationalized without compromising the quality and effectiveness of the training programs
4. Consider feedback from participants and stakeholders to understand their expectations and concerns regarding service charges.
5. Develop a transparent and fair pricing structure that considers the Institute's financial sustainability and the affordability of participants.
6. Recommend guidelines for determining service charges, including clear criteria and justifications for any adjustments made.

Authority : Director's Approval  
Dated - 11.07.2023

  
**Dean Administration**  
01/07/2023

**Copy to :**

1. All above concerned
2. Chairman (FAC)
3. Sr. PA to Director
4. P.F. of concerned

30

**National Institute of Technical Teachers' Training and Research,  
Bhopal**

No. Admn /comm.cons.1295/1489

Dated 14 July, 2023

**ORDER**

As per the approval of Competent Authority, a committee is being constituted for identifying avenues to enhancing and augmenting IRG (Internal Resource Generation) of NITTTR, Bhopal, with the following members -

- |  |                    |
|--|--------------------|
| 1. Prof. R.B. Shivgunde                      | - Chairperson      |
| 2. Prof. J. P. Tegar                         | - Member           |
| 3. Dean, Corporate & International Relations | - Member           |
| 4. Associate Dean, Academic & Research       | - Member Secretary |

The above committee will come into force with immediate effect and will submit its report within 30 days to the Competent Authority.

TOR of the committee-

1. Conduct a comprehensive assessment of the institute's current internal resource generation practices.
2. Explore and identify potential avenues for enhancing IRG, including exploring new revenue streams and innovative fund raising strategies.
3. Evaluate the feasibility and potential impact of each identified avenue, taking into consideration the institute's resources and capabilities.
4. Suggest the revision of investment policies and practices of the institute in compliance to the Gazette Notification No. F. No. 11/14/2013-PR dated March, 2, 2015 and subsequent modifications if any for pattern of investment to be followed for GPF/CPF.
5. Develop actionable recommendations and strategies to maximize IRG, keeping in mind long-term sustainability and alignment with the institute's mission and values.

Authority : Director's Approval  
Dated - 11.07.2023

  
**Dean Administration**  
e/casr. 11/23

Copy to :

1. All above concerned
2. Chairman (FAC)
3. Sr. PA to Director
4. P.F. of concerned

84

NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH  
BHOPAL

F.No. Admn./Comm.Con/295/167-5

Dated: 26 July, 2023

:: ORDER ::

As per the approval of the competent authority, a committee is being constituted for Computerization of Office Procedures through appropriate available software from NIC/DOPT, with the following members-

- |                         |                   |
|-------------------------|-------------------|
| 1. Dean Administration  | -Chairman         |
| 2. Dean A & R           | -Member           |
| 3. Dean E&IM            | -Member           |
| 4. Dean P&M             | -Member           |
| 5. Prof. Sanjay Agrawal | -Member Secretary |

The Committee may co-opt more members as required.

Authority: Director's approval

Dated 25.07.2023

  
Dean Administration

ok

Copy to:

  
25/7

1. All above concerned
2. Associate Dean Administration
3. Accounts Officer
4. Sr. PA to Director
5. PF

26

**National Institute of Technical Teachers' Training and  
Research, Bhopal**

No. Admn /comm. Cons./295/2335

Dated 15 September, 2023

**REVISED ORDER**

There is a partial modification in previously issued order vide No. Admn/comm. Cons./295/2077 dated 23 August, 2023;

As per the approval of Competent Authority, a committee is being constituted to scrutinize the application forms received for the engagement of Graduate/Technician apprentices 2023-24 and also framing the criteria for selection, with following members -

- |   |             |
|---|-------------|
| 1. Dr. B. L. Gupta, Professor DME                           | - Chairman  |
| 2. Dr. Vandana Somkunwar, Professor, DMEE                   | - Member    |
| 3. Dr. R. K. Kapoor, Professor, DCS&EE                      | - Member    |
| 4. Dr. Ajay Shankar, Chief Technical Officer, CEL           | - Member    |
| 5. Dr. Hussain Jeevakhan, Assistant Professor, DASE         | - Member    |
| 6. Dr. Izhar Ahmad, Scientific Officer & Nodal Officer NATS | - Secretary |

The above committee will come into force with immediate effect and shall submit its report at earliest to the Competent Authority.

Authority : Director's Approval  
Dated - 21.08.2023 & 01.09.2023

Copy to :

1. All above concerned
2. Concerned HODs
3. Dean (A & R)
4. Sr. PA to Director
5. Recruitment/11
6. P.F. of concerned

  
Dean Administration

1/1/23

85

## National Institute of Technical Teachers' Training and Research, Bhopal

No. Admn /comm. Cons.1295/2077

Dated 23 August, 2023

### ORDER

As per the approval of Competent Authority, a committee is being constituted to scrutinize the application forms received for the engagement of Graduate/Technician apprentices 2023-24 and also framing the criteria for selection, with following members -

- |   |             |
|---|-------------|
| 1. Dr. B. L. Gupta, Professor DME                           | - Chairman  |
| 2. Dr. Vandana Somkunwar, Professor, DMEE                   | - Member    |
| 3. Dr. R. K. Kapoor, Professor, DCS&EE                      | - Member    |
| 4. Dr. Hussain Jeevakhan, Assistant Professor, DASE         | - Member    |
| 5. Dr. Izhar Ahmad, Scientific Officer & Nodal Officer NATS | - Secretary |

The above committee will come into force with immediate effect and shall submit its report at earliest to the Competent Authority.

Authority : Director's Approval  
Dated - 21.08.2023

  
Dean Administration  
23/08/2023

Copy to :

1. All above concerned
2. Concerned HODs
3. Dean (A & R)
4. Sr. PA to Director
5. Recruitment/11
6. P.F. of concerned

(96)

**National Institute of Technical Teachers' Training and Research,  
Bhopal**

No. Admn /comm. Cons./295 / 04 25 23

Dated 04 October, 2023

**ORDER**

As per approval of the Competent Authority, a committee is being constituted to examine the allegations of Shri Sharad Singh Kumre (Social Activist), his letter forwarded by Shri Narendra Singh, Deputy Director (PGRC), with following members -

1. Dean (E & IM) - Chairman
2. Dean (P & M) - Member
3. Dean (C & IR) - Secretary

The above committee will come into force with immediate effect and shall submit its report within 7 days to the Competent Authority.

Authority : Director's Approval  
Dated - 27.09.2023

  
Dean Administration  
10/10/23

Copy to :

1. All above concerned
2. Sr. PA to Director
3. P.F. of concerned

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान,  
भोपाल

क्र.प्रशा/स.ग./295/3617-20

दिनांक 07-दिसंबर 2023

//आदेश//

संस्थान के संकाय/अधिकारी/कर्मचारियों की सेवा पुरितकारों के वार्डिंग कार्य हेतु धार-155 के अंतर्गत निम्नानुसार समिति का गठन किया जाता है-

1. प्रभाषी प्राध्यापक भंडार — अध्यक्ष
2. श्रीमती कविता धोटे — सदस्य
3. श्री घरमराज यादव — सदस्य
4. श्री चंद्र प्रकाश यादव — सदस्य संयोजक

प्राधिकार — निदेशक महोदय की स्वीकृति  
दिनांक 06.12.2023

प्रशासकीय अधिकारी  
07-12-23

प्रतिलिपि:-

1. समस्त संबंधितगण।
2. संबंधित विभागाध्यक्ष।
3. लेखा अधिकारी।
4. निदेशक महोदय के वरिष्ठ निजी सहायक।
5. निजी नरती।

**National Institute of Technical Teachers' Training and Research, Bhopal**

No. Admn /Comm.Cons./295/3233

Dated 6 November, 2023

**ORDER**

As per approval of the Competent Authority, a committee is being constituted to examine the reply and matter of release of Legimate Payment for the Civil works (2009-14) in detail and recommended for further necessary order, with the following members-

1. Prof. Subrat Roy, Dean (Infrastructure Planning & Development)
2. Prof. A. S. Walkey, Dean (E & IM)
3. Executive Engineer, CPWD
4. Administrative Officer

The above committee will coordinate and resolve the matter at the earliest.

Authority: Director's Approval  
Dated - 30/10/2023

Copy to:

1. All above concerned
2. Sr. PA to Director
3. P.F. of concerned

  
06.11.23  
Administrative Officer  


NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH,  
Bhopal – 462002

F.No. Admn/Comm.con./295/32-16

Dated: 25 January 2024

:: ORDER ::

As per approval of the competent authority, a committee/team consisting of following is being constituted to smoothly carry out the OSAT activity -

1. Dr. P. K. Khanna, CTO, Centre for OSAT
2. Dr. Pallavee Bhatnagar, Professor, DEEEE & Coordinator OSAT Lab.
3. Dr. Seema Verma, Professor, DEEEE
4. Shri Akhil Deo, Lab. Technician, DEEEE
5. Shri Lokendra Singh Mehra, Mechanic, DEEEE (Electric Equipment Repair & Maintenance)
6. Shri Rakesh Sharma, Mechanic,

TOR:-

- I. Screen printing of thick-film: conductive/resistive/glaze/dielectric formulations on alumina substrate of different sizes and drying & firing with time-temperature profile. This involves layout preparation, mask fabrication, screen preparation of different mesh sizes with proper tension, coating, exposing, developing etc. This also involves scribing of substrates and screen printing on package lid for marking etc.
- II. Dicing (using appropriate blade), probing and testing of wafers and chips of different devices, chip- resistors/capacitors/inductors and visual inspection of devices as per Standards.
- III. Die attachment on the substrate/package using epoxy/eutectic under microscope with pick-and-place. Wire bonding (ball/wedge/ribbon/stitch) from the bond-pads to substrate-pads/package-post and/or from the substrate pads to the package-post using Au/Al wire. Bond pull testing, ultrasonic cleaning in chemicals, sealing of lid to ceramic/metal/plastic package in inert atmosphere, gross/fine leak test & electrical testing.
- IV. Maintaining clean work environment with Clean air shower, Glove box, Laminar flow benches, Chemical bench, working tables, chairs, desiccators, Filters, UPS Power, RO water, Chilled water, Compressed air, Gas pipeline and other accessories like aprons, gloves, masks, dryers, glasswares, tweezers, fitting fixtures etc.

The above committee/team will come into force with immediate effect.

Authority: Director's Approval  
Dated – 24.01.2024

*Administrative Officer*  
Administrative Officer

1. All Above concerned
2. Sr. PA to Director
3. File OPO-7
4. PF of concerned

*AC*  
25/1/24

National Institute of Technical Teachers' Training and Research,  
Bhopal

No. Admn /comm. Cons.1295/4753

Dated 27 December, 2023

ORDER

As per approval of the Competent Authority, a Bid Evaluation Committee is being constituted for integrated Hostel and Mess Management Services, with following members -

1. Dr. Hussain Jeevakhan, Professor Incharge Central Stores - Chairman
2. Dr. Izhar Ahmed - Member
3. Shri Kunal Wasnik - Member
4. Mr. Raju Thorat - Member
5. Shri P.G. Dhapodkar - Member

The above committee will come into force with immediate effect and shall submit its report at the earliest to the Competent Authority.

Authority : Director's Approval  
Dated - 14.12.2023

Copy to :

1. All above concerned
2. Sr. PA to Director
3. P.F. of concerned

  
Dean Administration

National Institute of Technical Teachers' Training and Research,  
Bhopal

No. Admn /comm. Cons./295 / 5388

Dated 01 February, 2024


ORDER

As per approval of the Competent Authority, a Committee is being constituted to identify the extra available furniture items in the Institute as per necessity of furniture requirements of various section/departments, with following members -

- |   |            |
|---|------------|
| 1. Prof. M.C. Paliwal, Associate Professor, DCEEE | - Chairman |
| 2. Shri Sunder Pal, Officer I/C Stores & Purchase | - Member   |
| 3. Shri M.S. Balgangadhar, Lab Technician         | - Member   |
| 4. Shri Shivram Bagri, MSA                        | - Member   |

The above committee will come into force with immediate effect and shall submit its report on or before 06/02/2024 to the Competent Authority.

Authority : Director's Approval  
Dated - 01.02.2024

  
Sr. Administrative Officer

Copy to :

1. All above concerned
2. Prof. Hussain Jeevakhan, Prof I/C Stores
3. Dean Administration
4. Sr. PA to Director
5. P.F. of concerned

National Institute of Technical Teachers' Training and Research,  
Bhopal

No. Admn /comm. Cons.1295 / 5367

Dated 01 February, 2024

ORDER

As per approval of the Competent Authority, a selection Committee is being constituted to conduct interviews for the posts (purely on temporary/contract) of Technical Officer/ Workshop Supervisor/Deputy Consultant and Technical Assistant (CNC Operator, Milling/ Lathe Machine operator) and Fitter for the Centre of Experiential Learning (CEL), with following members -

- |  |            |
|--|------------|
| 1. Dr. Ajay Shankar, Chief Technical Officer | - Chairman |
| 2. Dr. A. S. Walkey, Dean (E & IM)           | - Member   |
| 3. Dr. A. K. Sarathe, Professor DMEE         | - Member   |

The interview will be scheduled on 7<sup>th</sup> Feb, 2024 at 10:00 AM.

Authority : Director's Approval  
Dated - 25.01.2024

*Mill*  
Sr. Administrative Officer  
*2/2/24*

Copy to :

1. All above concerned
2. Office of CEL
3. Sr. PA to Director
4. P.F. of concerned

National Institute of Technical Teachers' Training and Research, Bhopal

F.No. Admn/Comm. Const./295/5686

Dated - 16 Feb., 2024

Order

In compliance to instructions of the Ministry and to work towards implementation of the E-Office in NITTTR Bhopal, a committee of the following is being constituted-


- |   |             |
|---|-------------|
| 1. Prof. Aashish Deshpande, Dean (P & M)                    | - Chairman  |
| 2. Prof. Sanjay Agrawal, HOD,<br>Computer Science Engg.Edn. | - Member    |
| 3. Dr. Ravikant Kapoor, Professor, DCSEE                    | - Member    |
| 4. Dr. Lam Suvarna Raju, Professor, DMEEE                   | - Member    |
| 5. Dr. Ranjit Singh, Asso. Professor, DTVER                 | - Member    |
| 6. Dr. S. Ganpathy, Asso. Professor, DCSEE                  | - Member    |
| 7. Shri Abhay Dubey, Systems Analyst                        | - Member    |
| 8. Shri K. Tayal, Administrative Officer                    | - Member    |
| 9. Maj. Nishant Kumar (Retd.), Sr. Administrative Officer   | - Secretary |

The above committee will work under the guidance of Dean (Administration). Shri Vatsalya Sharma, Computer Operator and Shri Sunil Shivnani, Silk Screen Printer, will assist the committee in ministerial works for the given task.

The above committee will come into force with immediate effect.

The committee will submit its weekly progress report to the Director and complete the task by first week of April, 2024.

Authority : Director's approval  
Dated -15<sup>th</sup> Feb. 2024

  
Dean Administration

Copy to:

1. All above concerned
2. Concerned HODs
3. Associate Dean Administration
4. Accounts Officer
5. Sr. PA to Director





विषय: Constitution of a committee for recruitment against various advertisements of faculty and supporting staff under mission mode recruitment; restructuring of different cadre; analysis of different post required for Deemed to be University with reference to the Letter of Intent.

\*\*\*\*\*

### **Introduction**

NITTTR, Bhopal is a unique premier Institution, established in 1965 by the then Ministry of Education, Government of India under Registration of Society Act for teacher training and improving quality of entire gamut of Technical Education System. In 2003, the Govt upgraded the Institute and there has been a substantial change in the mandate enabling it to cross the regional boundaries and function as a National Level Resource Institution. The Institute has different department viz. civil, mechanical, electronics, computer, Design and curriculum etc. 61 posts of faculty and 216 posts of technical, administrative and supporting staff are sanctioned for the Institute. In 2023, the Institute got Letter of Intent for becoming Deemed to be University (under distinct category).

### **Preamble**

Now, for effective implementation of NEP-2020; for starting various courses; for smooth dealing with students' affairs; for campus welfare and maintenance; Exam related matters and General Administrative requirement of a University, creation of certain new posts and cadre restructuring is call of the hour. As per the mandate outlined in the Letter of Intent under Section 3 of The UGC Act, 1956, and in alignment with our institution's commitment to excellence in education and administration, it is imperative to establish a dedicated committee tasked with overseeing recruitment processes, restructuring of cadres, and analysis of posts as per Sec 03 of The UGC Act, 1956. BoG of the Institute has also advised to expedite the matters related to implementation of Common RRs and revision of scales.

## The Committee

The Committee will comprise of following members

- |   |                  |
|---|------------------|
| 1. Dean (Admin)                           | Chairperson      |
| 2. Dean (A & R)                           | Member           |
| 3. Chairman, Financial Advisory Committee | Member           |
| 4. Administrative Officer                 | Member Secretary |

### Terms of Reference:

**Objective:** The committee is established to facilitate efficient and transparent recruitment processes for faculty and supporting staff, restructure different cadres as required, and analyze various posts necessary for the functioning of the institution as a Deemed to be University. The committee shall explore staff position (both faculty and non faculty) in such a way to enable NITTTR, Bhopal to overcome forthcoming challenges. Our team members are required to be equipped with diverse expertise and experience in their respective areas.

### Scope:

1. Review and evaluate the current recruitment procedures for faculty and supporting staff and will do needful work for cadre restructuring. Propose changes to the cadre structure based on organizational needs and best practices.
2. Conduct a comprehensive analysis of different posts required for the institution's functions, operations and academic programs considering the guidelines outlined in the Letter of Intent. Ensure compliance with legal and regulatory frameworks governing recruitment and cadre restructuring under Section 3 of The UGC Act, 1956.
3. Develop strategies and guidelines for mission mode recruitment to attract top talent.
4. Assess the existing cadre structure and propose necessary adjustments to optimize organizational efficiency alongwith promotion to talented, sincere, devoted and hard working officials.
5. The committee will Review and analyze job descriptions and requirements for faculty and supporting staff positions
6. Develop standardized processes and criteria for evaluating candidates during recruitment.

7. Present recommendations and reports to the relevant authorities for approval and implementation
8. The committee shall meet regularly as deemed necessary, with meeting schedules communicated in advance to all members
9. Decisions shall be made through consensus whenever possible, with documented rationale for any dissenting opinions.
10. Confidentiality of discussions and deliberations shall be maintained throughout the process
11. The committee shall provide regular updates on its progress to The Director/BoG at the earliest but not later than three months.

**Duration:** The committee shall remain in operation until the objectives outlined in its terms of reference are satisfactorily achieved, with periodic reviews conducted to assess its continued relevance and effectiveness

In conclusion, the establishment of this committee underscores our commitment to excellence in recruitment practices, organizational effectiveness, and adherence to regulatory standards. Through collaborative efforts and diligent execution of our responsibilities, we aim to enhance the overall functioning of our institution as a Deemed to be University

  
निदेशक/Director  
E. H.

प्रति

1. Joint Secretary, (TEL), Deptt of Higher Education, MoE, Shastri Bhavan, New Delhi 110001 for information and necessary guidance (if any)
2. All Concern Officials
3. Sr. Adm. officer
4. Sr. P.A. to Director

National Institute of Technical Teachers' Training and Research,  
Bhopal

No. Admn /Com.Cons./295/ 6 एतु

Dated 04 March, 2024

आदेश / ORDER

As per approval of the Competent Authority, a Committee of the following is being constituted to review the requirement, eligibility etc in light of current needs for the positions of Technical Officers/ Workshop Supervisor and Technical Assistant (Fitter) etc, in the Centre of Experiential Learning, NITTTR, Bhopal -

- |                                       |                |
|---------------------------------------|----------------|
| 1. Dr. K. K. Jain, HOD, DMEE          | - Chairman     |
| 2. Dr. Ajay Shankar, CTO [CEL]        | - Co-ordinator |
| 3. Dr. Aashish Deshpandey, Dean (P&M) | - Member       |
| 4. Dr. A. S. Walkey, Dean [E & IM]    | - Member       |

The above committee will come into force with immediate effect and shall submit its recommendations to the Competent Authority.

Authority : Director's Approval  
Dated - 04.03.2024

*mmr/04.03.24*  
प्रशासकीय अधिकारी / Administrative Officer

Copy to :

1. All above concerned
  2. Office of CEL
  3. Dean Administration through E-Mail
  4. Associate Dean Administration through E-Mail
  5. Sr. Administrative Officer through E-Mail
  6. Accounts officers
  7. Sr. PA to Director
  8. P.F. of concerned
- 04/03/24*

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान  
शामला हिल्स, भोपाल  
National Institute of Technical Teachers' Training and Research, Bhopal

F.No. Admn/Comm. Const./295/6.13E

Dated -15/3/2024

आदेश/Order

As per approval of the competent authority an Advisory Committee of the following is being constituted to look into the matters related to rental charges of various facilities such as Hostels/Guest Houses/Executive Trainee Hostel etc., the difficulties, if any, in booking system/availability/process of booking of these facilities for Officials and non-officials etc. Purpose is to increase capacity utilization and operational efficiency of the infrastructure of institute.

- |                          |             |
|--------------------------|-------------|
| 1. Prof. A.S. Walkey     | Chairman    |
| 2. Prof. Parag Dubey     | Coordinator |
| 3. Shri Kamlesh Tayal    | Member      |
| 4. Shri Prakash Hardaha  | Member      |
| 5. Ms. Vijay Laxmi Dubey | Member      |

The above committee will make out the suggestions for maximum utilization of facilities and solutions to make the booking process easier for all, through online booking system. The committee will submit its report to the Director at the earliest.

Authority : Director's Approval  
Dated - 15.03.2024

वरि. प्रशासनिक अधिकारी / Sr. Administrative Officer

प्रतिलिपी / Copy to:

1. All above concerned
2. Concerned Heads of the Dept/Section
3. Dean Administration
4. Accounts Officer
5. Sr. PA to Director
6. PFs

15/3/24