

**TRANSPARENCY AUDIT REPORT OF THE
NATIONAL INSTITUTE OF TECHNICAL TEACHERS
TRAINING & RESEARCH, BHOPAL
ON PROACTIVE DISCLOSURE UNDER RTI ACT, 2005**

A report submitted to

**CENTRAL INFORMATION COMMISSION
New Delhi**

By

**Dr. Umashanker Sahu
Professor & Head**

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS AND
RESEARCH, CHENNAI,
EXTENSION CENTRE HYDERABAD**

OCTOBER, 2022

To
The Joint Secretary,
Central Information Commission,
Baba Ganganath Marg, Munirka,
New Delhi – 110067.

Sir,

Sub: - Conduct of a third party transparency audit on pro-active disclosure of information under RTI act, for the year 2021-22 – Regarding.

Ref: - Central Public Information Officer (CPIO), Under RTI Act, National Institute of Technical Teachers Training & Research, Bhopal, E-Mail, dated:23-08-2022.

* * * * *

Herewith I am enclosing the Audit Report on pro-active disclosure of information under RTI act, for the year 2021-22 of National Institute of Technical Teachers Training & Research, Bhopal as per the reference cited above with help of CIC Software available online. It is observed that the old and new website of the National Institute of Technical Teachers Training & Research, Bhopal is user friendly and it discloses information which may need the requirement of different stake holders like students, faculty members, parents and other citizens. For further improvement and pro-active disclosure following points may also be considered on the website of the Institute.

The RTI Act is mainly for the demand side of information in particular to stakeholders as well as for general public also. The mandate for suo-moto disclosure is contained in Section 4 of the Act. This section has now highlighted most disclosure related efforts of the Public Authorities. The audit exercise, which was assigned to us by the CIC and we have carried out, this relates to online disclosure of information by National Institute of Technical Teachers Training & Research, Bhopal through their <http://nitttrbpl.ac.in/new/index.php> in terms of section 4 of the RTI Act. We observed that most of the information is shared on the website but information updating time to time is also required. Minutes of policy decision of the institute may be made available after final decision or as soon as possible.

The composition of all the committees needs to be disclosed. In cases where the minutes are accessible to public there is need to be disclose the place where the minutes are available and how they, can be accessed by the common citizen.

Contd..2

For further improvement and pro-active disclosure, we are recommending the following points may also be considered on the website of your Institute.

1. Policy decisions in terms of Minutes of the Meeting of BoG NITTTR, Bhopal are not seen. Policy decisions of the institute need to be uploaded on website time to time.
2. Other committees' minutes are not available on website.
3. Overall more digitized documents and records may be made available on the website.
4. Hostels and residential facilities information dissemination need on pro-active disclosure of the information.
5. Disclose fees/ charges to get the copies of the document.
6. Old and New Websites of the institute are making confusion for the stake holders. It is required to upload all information on one/new website.
7. The minutes of the meeting of Infrastructure and other committee's meetings may be put in the public domain on website at least with important decisions for the development of the Institute concerned with policies.
8. The decision-making process, the delegation of powers, duties, and responsibilities of officials, and the system of compensation paid to them are to be uploaded on the website.
9. The minutes of meetings of various committees and boards, as well as a list of the Acts, rules, instruments, manuals, and office orders that the organisation maintains, are to be made public.
10. Details of domestic and foreign visits undertaken by the officials are needed to be disclosed.
11. Court cases pending or finalized details need to be disclosed on website.

We appreciate your efforts to put some desired information on the website during the Auditing procedure and good response given by the CPIO of the public authority on our queries.

Detailed list of information available in Electronic form and in printed form may be provided on website for the interest of the public and stake holders. List of material of information manual/handbook available at reasonable cost may be provided with reasonable cost as per if availability.

In general Public Authority should take action that all entitlements to citizens and stake holders should get time to time updated information through computer based interface i.e., on the website. Information may be presented from a user's perspective, which may require rearranging and simplification.

Self appraisal report for Year (2021-22)

Auditor Agency: NITTTR Hyderabad

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: National Institute of Technical Teachers' Training and Research, Bhopal

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	http://nitttrbpl.ac.in/new/index.php	Fully Met	1.28	Ok http://nitttrbpl.ac.in/new/index.php
1.1.2	Head of the organization	Fully Met	1.28	1.28	http://nitttrbpl.ac.in/new/index.php	Fully Met	1.28	Ok http://nitttrbpl.ac.in/new/index.php
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	http://nitttrbpl.ac.in/new/vision-mission.php	Fully Met	1.28	Ok http://nitttrbpl.ac.in/new/vision-mission.php
1.1.4	Function and duties	Fully Met	1.28	1.28	http://nitttrbpl.ac.in/new/manual-i	Fully Met	1.28	http://nitttrbpl.ac.in/new/manual-i
1.1.5	Organization Chart	Fully Met	1.28	1.28	http://nitttrbpl.ac.in/new/files/Transparency_Audit/Organization_chart.pdf	Fully Met	1.28	http://nitttrbpl.ac.in/new/files/Transparency_Audit/Organization_chart.pdf
1.1.6	Any other details-the genesis, inception,	Fully Met	1.28	1.28	http://nitttrbpl.ac.in/new/files/Transparency_Audit/Organization_chart.pdf	Fully Met	1.28	http://nitttrbpl.ac.in/new/files/Transparency_Audit/Organization_chart.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt				ac.in/new/committee.php http://nitttrbpl.ac.in/new/files/Transparency_Audit/1.1_vi.pdf http://nitttrbpl.ac.in/new/files/Transparency_Audit/committee.pdf http://nitttrbpl.ac.in/new/rti_manual.php?u=ii			ac.in/new/committee.php
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=ii	Fully Met	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=ii
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=ii	Fully Met	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=ii
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=ii	Fully Met	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=ii
1.2.4	Exercised	Fully Met	1.54	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=ii	Fully Met	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=ii
1.2.5	Work allocation	Fully Met	1.54	1.54	http://nitttrbpl.	Fully Met	1.54	http://nitttrbpl.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ac.in/new/rti_manual.php?u=ii			ac.in/new/rti_manual.php?u=ii
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	http://nittrbpl.ac.in/new/rti_manual.php?u=iii	Fully Met	1.54	http://nittrbpl.ac.in/new/rti_manual.php?u=ii
1.3.2	Final decision making authority	Fully Met	1.54	1.54	(by BOG) http://nittrbpl.ac.in/new/rti_manual.php?u=iii	Fully Met	1.54	http://nittrbpl.ac.in/new/rti_manual.php?u=ii
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	(As mentioned in MOA) http://nittrbpl.ac.in/new/rti_manual.php?u=iii	Fully Met	1.54	http://nittrbpl.ac.in/new/rti_manual.php?u=ii
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	http://nittrbpl.ac.in/new/rti_manual.php?u=iii	Fully Met	1.54	http://nittrbpl.ac.in/new/rti_manual.php?u=ii
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	(with well defined administrative hierarchy) http://nittrbpl.ac.in/new/rti_manual.php?u=iii	Fully Met	1.54	http://nittrbpl.ac.in/new/rti_manual.php?u=ii
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	http://nittrbpl.ac.in/new/rti_manual.php?u=iii	Fully Met	1.54	http://nittrbpl.ac.in/new/rti_manual.php?u=ii

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					=iv			=iv
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=iv	Fully Met	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=iv
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=iv	Fully Met	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=iv
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=iv	Fully Met	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=iv
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	http://nitttrbpl.ac.in/new/rti_manual.php?u=iv	Partially Met	0.77	Full details are not available http://nitttrbpl.ac.in/new/rti_manual.php?u=iv
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	http://nitttrbpl.ac.in/new/rti_manual.php?u=v	Fully Met	1.92	http://nitttrbpl.ac.in/new/rti_manual.php?u=v
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	http://nitttrbpl.ac.in/new/rti_manual.php?u=v	Partially Met	0.96	Details may be uploaded in digital format on website. http://nitttrbpl.ac.in/new/rti_manual.php?u=v

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=v	Fully Met	1.92	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=v
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=v	Fully Met	1.92	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=v
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=vi	Fully Met	3.85	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=vi
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=vi	Fully Met	3.85	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=vi
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=vii	Fully Met	0.96	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=vii
1.7.2	Composition	Fully Met	0.96	0.96	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=viii	Fully Met	0.96	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=vii
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=viii	Fully Met	0.96	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=vii
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	http://nित्त्रbpl.ac.in/new/rti_	Fully Met	0.96	http://nित्त्रbpl.ac.in/new/rti_

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					manual.php?u=viii			manual.php?u=vii
1.7.5	Powers and functions	Fully Met	0.96	0.96	http://nittrbpl.ac.in/new/rti_manual.php?u=viii	Fully Met	0.96	http://nittrbpl.ac.in/new/rti_manual.php?u=vii
1.7.6	Whether their meetings are open to the public?	Partially Met	0.96	0.48	http://nittrbpl.ac.in/new/rti_manual.php?u=viii	Partially Met	0.48	http://nittrbpl.ac.in/new/rti_manual.php?u=vii
1.7.7	Whether the minutes of the meetings are open to the public?	Partially Met	0.96	0.48	(are available on request at the Office of the Institute) http://nittrbpl.ac.in/new/manual-viii	Partially Met	0.48	http://nittrbpl.ac.in/new/rti_manual.php?u=vii
1.7.8	Place where the minutes if open to the public are available?	Partially Met	0.96	0.48	Partially met (at the Office of the Institute) http://nittrbpl.ac.in/new/manual-viii	Not Met	0	BoG and other committees minutes are not available on website. http://nittrbpl.ac.in/new/rti_manual.php?u=vii
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	http://nittrbpl.ac.in/new/rti_manual.php?u=ix http://nittrbpl.ac.in/new/	Fully Met	3.85	http://nittrbpl.ac.in/new/rti_manual.php?u=ix

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	manual-ix http://nitttrbpl.ac.in/new/files/Transparency_Audit/Telephone_directory.pdf http://nitttrbpl.ac.in/new/files/Transparency_Audit/Email_List.pdf http://nitttrbpl.ac.in/new/manual-ix	Fully Met	3.85	http://nitttrbpl.ac.in/new/files/Transparency_Audit/Telephone_directory.pdf
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	http://nitttrbpl.ac.in/new/files/Transparency_Audit/1.9_i.pdf http://nitttrbpl.ac.in/new/manual-x	Fully Met	3.85	http://nitttrbpl.ac.in/new/files/Transparency_Audit/1.9_i.pdf
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	Fully met (As per the 7th CPC recommendation) http://nitttrbpl.ac.in/new/manual-x	Fully Met	3.85	http://nitttrbpl.ac.in/new/manual-x
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer	Fully Met	3.85	3.85	(i) Prof. Chandra	Fully Met	3.85	Ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	(APIO) & Appellate Authority				Charu Tripathi, Appellate Authority; (ii) Dr. K.K. Jain, Public Information Officer (iii) Dr. A.K. Sarathe, Assistant Public Information Officer			
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=xvi	Fully Met	3.85	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=xvi
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	http://nित्त्रbpl.ac.in/new/files/Transparency_Audit/1.11_1&2.pdf	Fully Met	3.85	http://nित्त्रbpl.ac.in/new/files/Transparency_Audit/1.11_1&2.pdf
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	http://nित्त्रbpl.ac.in/new/files/Transparency_Audit/1.11_1&2.pdf	Fully Met	3.85	http://nित्त्रbpl.ac.in/new/files/Transparency_Audit/1.11_1&2.pdf
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	http://nित्त्रbpl.ac.in/new/files/Transparency	Fully Met	1.92	http://nित्त्रbpl.ac.in/new/files/Transparency

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					_Audit/1.12_iii.pdf			_Audit/1.12_iii.pdf
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	http://nittrbpl.ac.in/new/files/Transparency_Audit/1.12_iii.pdf	Fully Met	1.92	http://nittrbpl.ac.in/new/files/Transparency_Audit/1.12_iii.pdf
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	http://nittrbpl.ac.in/new/files/Transparency_Audit/1.12_iii.pdf	Fully Met	1.92	http://nittrbpl.ac.in/new/files/Transparency_Audit/1.12_iii.pdf
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	http://nittrbpl.ac.in/new/files/Transparency_Audit/1.12_iii.pdf	Fully Met	1.92	http://nittrbpl.ac.in/new/files/Transparency_Audit/1.12_iii.pdf
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	Fully met (Staff and Officials are liable to be posted on any departments/s section of the Institute or extension centre with the approval of competent authority http://nittrbpl.ac.in/	Fully Met	7.69	http://nittrbpl.ac.in/new/files/Transparency_Audit/1.5_iv.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					new/files/Transparency_Audit/1.5_iv.pdf			
Total			100	99		100	96	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	http://nitttrbpl.ac.in/new/rti_manual.php?u=xi	Partially Met	5.00	Budget details and related reports are not available on the website. Yearly details of budgets and reports need to be disclosed in consolidated form
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	http://nitttrbpl.ac.in/new/rti_manual.php?u=xi	Fully Met	10.00	http://nitttrbpl.ac.in/new/rti_manual.php?u=xi
2.1.3	Proposed expenditures	Fully Met	10	10.00	http://nitttrbpl.ac.in/new/rti_manual.php?u=xi	Partially Met	5.00	http://nitttrbpl.ac.in/new/rti_manual.php?u=xi
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	http://nitttrbpl.ac.in/new/rti_manual.php?u=xi	Fully Met	10.00	http://nitttrbpl.ac.in/new/rti_manual.php?u=xi

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=xi	Fully Met	10.00	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=xi
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=xi	Partially Met	8.34	Details are not available on website. http://nित्त्रbpl.ac.in/new/rti_manual.php?u=xi
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	(*All faculties under CPDA scheme. *NOC is to be obtained from Institute) http://nित्त्रbpl.ac.in/new/files/Transparency_Audit/2.2_ii.pdf	Fully Met	16.67	http://nित्त्रbpl.ac.in/new/files/Transparency_Audit/2.2_ii.pdf
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	http://nित्त्रbpl.ac.in/new/files/Transparency_Audit/Jan19_Dec19.pdf http://nित्त्रbpl.ac.in/new/files/Transparency_Audit/Jan20_Dec20.pdf http://nित्त्रbpl.ac.in/	Fully Met	16.67	http://nित्त्रbpl.ac.in/new/files/Transparency_Audit/Apr21_Mar22.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					new/files/Transparency_Audit/Jan21_June21.pdf http://nitttrbpl.ac.in/new/files/Transparency_Audit/Apr21_Mar22.pdf http://nitttrbpl.ac.in/new/files/Transparency_Audit/CIC_bid.pdf			
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	http://nitttrbpl.ac.in/new/rti_manual.php?u=xii	Fully Met	6.25	http://nitttrbpl.ac.in/new/rti_manual.php?u=xii
2.3.2	Objective of the programme	Fully Met	6.25	6.25	http://nitttrbpl.ac.in/new/rti_manual.php?u=xii	Fully Met	6.25	http://nitttrbpl.ac.in/new/rti_manual.php?u=xii
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	http://nitttrbpl.ac.in/new/rti_manual.php?u=xii	Fully Met	6.25	http://nitttrbpl.ac.in/new/rti_manual.php?u=xii
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	http://nitttrbpl.ac.in/new/rti_manual.php?u=xii	Fully Met	6.25	http://nitttrbpl.ac.in/new/rti_manual.php?u=xii
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	http://nitttrbpl.ac.in/new/rti_	Fully Met	6.25	http://nitttrbpl.ac.in/new/rti_

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					manual.php?u=xii			manual.php?u=xii
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	http://nitrtrbpl.ac.in/new/rti_manual.php?u=xii	Fully Met	6.25	http://nitrtrbpl.ac.in/new/rti_manual.php?u=xii
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	http://nitrtrbpl.ac.in/new/rti_manual.php?u=xii	Fully Met	6.25	http://nitrtrbpl.ac.in/new/rti_manual.php?u=xii
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	http://nitrtrbpl.ac.in/new/rti_manual.php?u=xii	Fully Met	6.25	http://nitrtrbpl.ac.in/new/rti_manual.php?u=xii
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Met	0	NA
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Met	0	NA
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	http://nitrtrbpl.ac.in/new/rti_manual.php?u=xi	Fully Met	25.00	http://nitrtrbpl.ac.in/new/rti_manual.php?u=xi
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Met	0	NA
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=iii	Fully Met	50.00	http://nित्त्रbpl.ac.in/new/rti_manual.php?u=iii
Total			225	225		300	207	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	(As per GOI norms)	Fully Met	12.50	Ok
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Met	0	NA
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Met	0	NA
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Met	0	NA
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Met	0	NA
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Met	0	NA
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Met	0	NA
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under	Not Applicable	0	0	empty	Not Met	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	authorisation from the government							
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Met	0	NA
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Met	0	NA
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Met	0	NA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Met	0	NA
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Met	0	NA
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Met	0	NA
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	http://www.nitttrbpl.ac.in/new/	Fully Met	50.00	http://www.nitttrbpl.ac.in/new/
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	http://nitttrbpl.ac.in/new/rti_manual.php?u=xiv	Partially Met	12.50	Details are not available on website http://nitttrbpl.ac.in/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								new/rti_manual.php?u=xiv
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	http://nitrtrbpl.ac.in/new/annual-report.php	Fully Met	25.00	http://nitrtrbpl.ac.in/new/annual-report.php
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	http://nitrtrbpl.ac.in/new/index.php	Fully Met	25.00	http://nitrtrbpl.ac.in/new/index.php
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	http://nitrtrbpl.ac.in/new/index.php	Fully Met	25.00	http://nitrtrbpl.ac.in/new/index.php
Total			163	163		250	150	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	http://nitrtrbpl.ac.in/new/index.php	Fully Met	14.29	http://nitrtrbpl.ac.in/new/index.php
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	http://nitrtrbpl.ac.in/new/rti.php	Fully Met	14.29	http://nitrtrbpl.ac.in/new/index.php
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	http://nitrtrbpl.ac.in/new/annual-report.php	Fully Met	28.57	http://nitrtrbpl.ac.in/new/annual-report.php
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	http://nitrtrbpl.ac.in/new/	Fully Met	9.52	http://nitrtrbpl.ac.in/new/
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	http://nitrtrbpl.ac.in/new/	Fully Met	9.52	http://nitrtrbpl.ac.in/new/
4.3.3	Location where available	Fully Met	9.52	9.52	http://nitrtrbpl.ac.in/new/	Fully Met	9.52	http://nitrtrbpl.ac.in/new/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	http://nitttrbpl.ac.in/new/files/Citizen_Charter.pdf	Fully Met	7.14	http://nitttrbpl.ac.in/new/files/Citizen_Charter.pdf
4.4.2	Details of information made available	Fully Met	7.14	7.14	http://nitttrbpl.ac.in/new/	Fully Met	7.14	http://nitttrbpl.ac.in/new/
4.4.3	Working hours of the faculty	Fully Met	7.14	7.14	http://nitttrbpl.ac.in/new/	Fully Met	7.14	http://nitttrbpl.ac.in/new/
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	http://nitttrbpl.ac.in/new/	Fully Met	7.14	http://nitttrbpl.ac.in/new/
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	Public Grievance Cell is there to look after the same by office order no. F.No. Admn/O PO/07/327 dated 15/16 April 2013	Fully Met	3.57	OK
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	(32 RTI Applications and 06 RTI Appeals received from 01.04.2021 to 31.03.2022) http://nitttrbpl.ac.in/new/files/Transparency_	Fully Met	3.57	http://nitttrbpl.ac.in/new/files/Transparency_Audit/4.6_i.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Audit/4.6_i.pdf			
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	http://nitttrbpl.ac.in/new/index.php	Fully Met	3.57	http://nitttrbpl.ac.in/new/index.php
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	http://nitttrbpl.ac.in/new/index.php	Fully Met	3.57	http://nitttrbpl.ac.in/new/index.php
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	Follow Central Government Norms	Fully Met	3.57	ok
4.5.6	Annual Report	Fully Met	3.57	3.57	http://nitttrbpl.ac.in/new/annual-report.php	Partially Met	1.79	Full updated details are not available on website http://nitttrbpl.ac.in/new/annual-report.php
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	http://nitttrbpl.ac.in/new/files/Faq.pdf	Fully Met	3.57	http://nitttrbpl.ac.in/new/files/Faq.pdf
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	http://nitttrbpl.ac.in/new/files/Citizen_Charter.pdf http://nitttrbpl.ac.in/new/about.php	Fully Met	3.57	http://nitttrbpl.ac.in/new/files/Faq.pdf
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	(32 RTI Applications and 06 RTI	Fully Met	14.29	http://nitttrbpl.ac.in/new/rti_annual_return.p

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Appeals received from 01.04.2021 to 31.03.2022) http://nitttrbpl.ac.in/new/files/Transparency_Audit/4.6_i.pdf http://nitttrbpl.ac.in/new/rti_annual_return.php			hp
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	(32 RTI Applications and 06 RTI Appeals received from 01.04.2021 to 31.03.2022) http://nitttrbpl.ac.in/new/files/Transparency_Audit/4.6_i.pdf http://nitttrbpl.ac.in/new/rti_annual_return.php	Fully Met	14.29	http://nitttrbpl.ac.in/new/rti_annual_return.php
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	When question asked by Ministry the	Partially Met	14.29	Details may be provided

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					reply sent by speed post & Institute email			
Total			200	200		200	184	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	http://nittrbpl.ac.in/new/rti_manual.php?u=xvi Current CPIOs & FAAs (a) Dr. Chandra Charu Tripathi, First Appellate Authority; & (i) Dr. K.K. Jain, Public Information Officer (ii) Dr. A.K. Sarathe, Assistant Public Information Officer Earlier CPIO & FAAs from 1.1.2015 (i) Dr. C. Thangaraj, First Appellate Authority; (ii)	Fully Met	20.00	http://nittrbpl.ac.in/new/rti_manual.php?u=xvi

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Dr. B.L. Gupta and Dr. Sanjay Agrawal, Public Information Officer			
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Not Applicable	0	0	empty	Not Met	0	NA
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	a. 10.5.2016 b. Nodal Officer RTI/MIS- Shri Parivesh Kasturia	Fully Met	20.00	http://nittrbpl.ac.in/new/rti_manual.php?u=xvi
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	NA
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Met	0	NA
Total			40	40		80	40	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	http://nittrbpl.ac.in/new/rti.php	Fully Met	25.00	http://nittrbpl.ac.in/new/rti.php
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Partially Met	12.5	6.25	Auditing of website is under process by MAP IT	Partially Met	6.25	Ok
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	Not Applicable	0	NA
Total			38	31		38	31	
Grand Total			765	757		968	708	